

FROGS meeting
8 May 2019 at 8pm at Grasmere Primary School

Present: Ed Wood (chair), Natalie Hanman, Tom Smith (Treasurer), Ruth Lewis (co-secretary), Symone Genovezos, Caroline Potter, Nicola Kleynhans, Julie Harris, Jenn Flandro (vice chair), Sharon Geoghegan, Nick Mallender (head), Julia Warwick (committee member), Caroline Sapiens, Julia Cockroft, Tom Edge, Anna Leathley (co-secretary)

Review of minutes and actions from the last meeting

Storage / FROGS sheds update - remedial work would take place in half term. The space would need to be redecorated and a fire door put in. FROGS approved a budget for this at the last meeting. There would be a call out for helpers in due course. Tom is leading on this.

My Donate replacement - As My Donate will close in the summer, Tom has been researching alternatives. He has identified Kind Link and is in the process of sorting out the paperwork.

Class wish lists - Tom had a few more requests from teachers. Class reps to remind teachers that there was a budget per class (£200) to be spent. Carolina mentioned some writing workshops that Lena would like to run. More details would be required to approve a spend.

Library - Carolina gave an update on the library. After some issues with keys, it should be open after school on Wednesday, Thursday and Friday (staffed by parent volunteers) from after half term for parents and children to use. Due to some issues at the book shop there have been some delays with buy a book initiative. This is being progressed. To consider whether there is an event that the initiative can be tied into (now World Book Day has passed).

Handbooks - Nick advised that there will be a new one printed this year. FROGS to consider whether it wants to add any text.

Engaging parents - This is a work in progress. The Hold Up A Light event was a success and felt inclusive. Using Slack to communicate between class reps and the committee has been helpful. We discussed communication channels - book bags, Whats App groups, mail chimp, face to face. It was agreed that we should continue to use all of these to try and reach everyone. Nick and the governors would also look at a whole school communication system that FROGS could piggyback on. Queensbridge have an app that has been successful.

Promises auction - A note had gone out in book bags with a request for promises. New parents didn't know how the event works. This was explained and also how the feedback from last time was being taken on board - veggie / non-pork sausages, potentially an alcohol free zone, raffle in addition to the auction. Julia W would share some further details to be shared via Whats App.

Summer fair - It was agreed to do this on Saturday 6 July from 3-6pm. Ed would lead. Y1 would run a hook a duck stall, Y2 gems, Y3 barbeque.

Actions:

- Tom to circulate a list re. classes that have used their wish list money.
- Class reps and Nick to remind teachers to spend their wish list money.
- Carolina to confirm after school opening times for library and then communicate this via class reps.
- Carolina to let us know when the buy a book initiative is up and running.
- Ed to look at previous handbook and think about what can be included about FROGS.
- Nick to report back on a potential whole school communications system.
- Julia W to post a pdf of the auction form on Slack for class reps to circulate.
- Ruth to send a mailchimp re. the auction.
- Class reps to propose their stalls for the summer fair.

Treasurer's report (see attached)

Tom noted that there were increases in interest, school lottery, grounds appeal, payroll matched giving. Since the last meeting the following amounts had been raised:

Spring jumble	£1233.19
Nursery / Reception cake sale	£158.49
Y3 Mountfitchet cake sale	£179.85
Mountfitchet park fundraiser	£651.89
My Donate parents running Hackney Half	£659.89 (for grounds)

Small contributions continued to come in via Amazon Smile, Riverford etc. It was agreed to review these at the next meeting. Some of these may be more effort than they are worth. We would then be able to make a push in the handbook / another leaflet next year.

The KS1 playground work had started and this will cost £40k in total. There is currently a mismatch of £15k (given £25k in allocated funds) which it is hoped can be managed through further donations and also a personal guarantee of any deficit from a parent. Tom flagged that the procedure for spending grounds funds agreed in a previous meeting should be followed and it had not been in this case. Nick apologies for this.

Actions

- Tom to review income via schemes such as Amazon Smile, Justgiving and report back at the next meeting.

Spend requests

It was agreed to spend £35/50 on a card machine for use at events.

It was also agreed to spend up to £250 on the Year 6 end of year performance, party and year book, on the basis the Y6 pupils would fundraise for any additional amount needed.

A spend of £200 on mulch for the grounds from the grounds budget was also approved.

Anna noted that fewer spend requests seem to be coming through possibly as teachers thought all fundraising was going to the grounds.

Actions

- Nick to remind teachers that FROGS is willing to consider all spend requests.

Jumble sale - Saturday 18 May

Sharon reported that everything was in hand. It would be good to have some more helpers.

Actions

- Class reps to ask for new volunteers. People can just show up and be allocated a role.

Hold Up A Light launch

The launch had been a success. Not update on the fundraising side was available.

Grounds

KS1 playground build under way. Should be ready for use after half term.

Parent help needed in due course with painting, weeding etc. Nick will let us know.

KS2 playground - cost of a sheltered structure being priced up. Expected to be under £5k. If the KS2 playground is to be resurfaced this would be something for a grant.

• **Actions**

Nick to update totaliser after half term and provide a target amount to finish the works (KS2 shelter, mural).

Fundraising going forward

We discussed a garden party to welcome new families in September. It was agreed to hold this on Friday 20 September.

There would be a jumble sale in October, potentially another cinema night in November and then the Winter Fair in December.

Jenn mentioned Christmas cards and the children producing art work in class.

It was agreed to consider other ways to support art / IT / technology at a future meeting.

The ITC suite would be the subject of the next fundraising drive. Some computers had been donated.

Tom E asked if there was a database of parents and their skills.

Anna mentioned using STEM ambassadors.

Actions

- Ruth to run proposed dates for 2019/2020 based on this year.
- Nick to discuss parent skills data base at the curriculum committee to see how this could be used and what format would be helpful.
- Tom E and Ed to lead on a skills database if thought helpful by the school.
- Anna to follow up with Nadine on STEM ambassadors.

Pollution

School is taking a neutral stance on road closures but looking at mitigation for Albion Road pollution, including extending the wall, making the gates solid, green screening. An all school communication would be going out shortly.

Dates for the diary

Saturday 18 May	Summer jumble sale
Friday 7 June	Promises auction
Friday 14 June	FROGS meeting (morning)
Saturday 6 July	Summer fair (3-6pm)