

## **FROGS AGM**

**20 September 2019 at 9 at Grasmere Primary School**

**Present:** Tom Smith (treasurer), Karen O'Brien, Gill Arnold, Ana-Clara Giurleo, Carolina Sapiens, Lea Teuscher, Ruth Lewis (secretary), Ruth Ferguson, Caroline Potter, Julie Harris, Jenn Flandro (vice chair), Ed Wood (chair), Nicola Kleynhams, Antoinette Wood, Nick Mallender (head), Kryselle, Carmela, Junior, Vivian, Jessica, Julia Harrington, Symone Genovezos

**Apologies:** Anna Leathley, Julia Warwick

### **AGM**

The following people were appointed to the committee for 2019/2020:

Ed Wood - chair

Caroline Sapiens - vice chair

Tom Smith - treasurer

Ruth Lewis - secretary

Nicola Kleynhams

Jenn Flandro

Julie Harris

[Anna Leathley - to be confirmed if she is willing to continue for continuity of trustess]

### **Class reps**

Ed reported that a number of class reps had stood down.

The current class reps are as follows:

Nursery - to be confirmed

Reception - Gill Arnold and Jenn Flandro

Y1 - Symone Genovezos and Lea Teuscher

Y2 - Julia Young and Jo Shire

Y3 - Antoinette Wood and Andrew Quin

Y4 - Julie Harris and [to be confirmed]

Y5 - Ruth Lewis and Josephine Cerqua

Y6 - Liz Farrant

Ruth Ferguson and Lea Teuscher agreed to take over the parent / library co-ordination role from Carolina. There will be a meeting for all library volunteers on Thursday afternoon.

### **Actions:**

Ed to work on getting nursery and Y4 reps.

Library team to let Ruth L. know if they want anything to go out in a mail chimp about the meeting or more generally to recruit more parents / carers.

### **Accounts**

Tom gave a summary of the last financial year which had been the best year yet with £46k income over the year (previous average was £10k). Outgoings totalled £50k mainly related to the grounds project. Spends amounted to £3700 more than income.

Highlights included:

Bank account interest - £165

Your school lottery - £1300 (it was agreed to give this another push particularly for new families)

Corporate / workplace matched giving - around £6k (worth promoting again)

Amazon Smile and Giving Machine also continued to generate money (it was agreed to push these again too)

Auction - £7600

Summer fair - around £1500

Jumble sales - all over £1k (Sharon will keep on coordinating while she still has a child at the school but it would be good to get some new people involved in the organising)

Hold up a light single - £690.86

Sergeant Pepper event - around £500

The grounds project had had a nominal target of £75K. There was still £6k allocated in the budget.

Current FROGS total balance of £12k.

Certain annual spends were approved:

£440 for Y6 Kench Hill trip to support anyone who may otherwise not be able to go

£2k music support (further support for music provision to be discussed at next meeting)

£1600 for a £200 allowance for each class teacher to spend on their class

£150 Y3 Mountfitchet trip

£50 Christmas tree

My donate has been closed. We now have an account with Kind Link which allows FROGS to continue to receive gift aid donations.

Tom will be closing the HSBC account which will leave two accounts with Santander.

Tom will update the list of FROGS trustees to reflect the new committee.

#### **Actions:**

Push on your school lottery, Amazon Smile and Justgiving - Ruth L. to include in a mailchimp.

Consider producing another leaflets with links to all of the ways in which you can easily support the school.

Ed to consider how to involve people in jumble organising.

Tom to update trustees.

#### **Grounds plans**

Nick gave an update.

The KS1 shelter had been refurbished for free by the builders working next to the garden,

KS1 now only needed planting and painting which it was hoped staff and parent volunteers can do.

The FROGS sheds have been moved and a large space opened up. The school is considering how this could be redeveloped.

A sheltered space is needed for KS2. Architectural drawings have been done. Likely cost is £5-10k.

A mural will be done by a parent volunteer (cost = paint).

No particular fundraising needed.

Grounds committee to be reformed and put any requests to Tom using the agreed procedure.

The next phase is maintenance.

#### **Actions**

Grounds committee to be reestablished with a shout for new members if appropriate. Ed/ Nick to discuss.

To decide if there still needs to be a separate budget and if so Tom to share the process he set up for spending approvals for the grounds committee with all new members.

Grounds committee to agree priorities and to make any spend requests at next FROGS meeting.

#### **Garden / Gardening club**

Julia explained the gardening club which was a parent initiative.

A shout out would go out for volunteers for Sunday 28 September and 8 October 10-1 to help with the infrastructure.

A spend request for £100 for a hose, seeds and bulbs was approved.

There would be fortnightly gardening club running on Fridays after school for parents / carers to attend with their children. There would be a chalk board of jobs and then an activity with something for the kids to take home. To be run at no cost. Parent donations of things like plant

pots and ideas for activities would be welcomed. Might be an opportunity for parents looking for a

career change to work with kids / gardening to lead a session and get some valuable experience.  
Some limited ongoing cash may be required from FROGS to support this.

**Actions**

Grounds committee to discuss spends and put a request to Tom.  
Gardening club to let Ruth L know if a mail chimp push would be helpful.

**Next meeting**

Wednesday 9 October 8pm in library  
Agenda to focus on agreeing events (fundraising and social) for the year including schedule of cake sales, fairs etc.  
Possibly set up subcommittees to look at music provision etc.

**Other dates for the diary:**

Friday 4 October Y5 cake sale  
Saturday 12 October - autumn jumble sale

Others to be agreed at next meeting

<b>Outgoings 2018-19</b>	<b>(£)</b>	<b>Income 2018-19</b>	<b>(£)</b>	<b>Summary</b>	<b>Net change over year</b>
Ground works (ongoing)	43,715.96	Interest	165.12		
Garden classroom trips	750.00	School Lottery	1,282.70		
Sensory room support	999.91	myDonate - Grounds appeal	3,831.22		
Music/recorder lessons for 18/19	1620.00	myDonate - General donations	399.40		
Contribution per year group for teacher wish-lists	842.65	Lloyds Matching	1,190.00		
Mountfitchet Trip	826.50	Year 5 Cake Sale	135.74	Float	546.10
Grasmere Xmas Tree	40.00	Autumn Jumble	1,182.70	FROGS Bank Accounts	18,379.16
Khaki tree project origami	25.00	Year 2 Cake Sale	124.47		
Sheena leaving gift	200.00	Garden Opening Party	1,148.78	<b>Total</b>	<b>£18,925.26</b>
Julie Harris gift	60.00	Giving Machine	86.91		
Card reader purchases	69.98	Year 3 Cake Sale	157.00		
Year 6 leavers contribution	137.00	Xmas Trees	704.50	Correct at 31/8/19	
Event expenses (e.g. Slacklines)	477.00	Winter Fair	1,242.12		
		Xmas Cards	212.50		
		Year 1 Cake Sale	120.16		
<b>Total</b>	<b>49,764.00</b>	Amazon Smile	122.33		
		Charities Trust (payroll giving)	2,000.00		
		Charities Trust (matching)	2,159.50		
		Cinema Night 25/1/19	303.70		
		Year 6 Cake Sale	102.96		
		CAF donation voucher	5,000.00		
		Benevity (Netflix payroll giving)	501.37		
		Spring Jumble	1,233.19		
		Year N/R Cake Sale (Video launch)	158.49		
		Donation for sports equipment	2,040.00		
		Year 4 Cake Sale	121.76		
		Summer Jumble	1,195.19		
		Square test payments	3.92		
		Yield donation	34.85		
		Summer Auction	7,601.56		
		Summer Fair	1,484.19		
		Summer Lilly sales (for Yr6)	126.76		
		Mountfitchet cake sale	179.85		
		Mountfitchet park fundraiser	621.25		
		Donation	7,500.00		
		Parents running Hackney Half Marathon	1,534.30		
		Sam M - PA hire	50.00		
		<b>Total</b>	<b>46,058.49</b>		

## 20Sept19 Grasmere Playgrounds project finances

Money In	Description	Money In (£)	Date
	Grounds money rolled over from 2016/17	5,000.00	2016/17
	Additional Grounds funding from FROGS	6,500.00	14/5/18
	JC Mont Blanc myDonate	6,273.48	May 2018
	Playground project myDonate 2017 to Aug19	11,143.57	@ close of MyDonate
	Charities Trust (Payroll and Matched Giving)	4,162.00	updated 18/9/19
	Garden Opening Party	1,148.78	9/11/18
	CAF voucher donation	5,000.00	24/1/19
	Parents running Hackney Half Marathon	1,534.30	summer 2019
	Parent donation	5,000.00	9/5/19
	Benevity (Payroll giving)	501.37	updated 18/9/19
	Summer Auction	7,685.44	summer 2019
	Parent donation	2,500.00	17/6/19
	Hold Up a Light	£690.86	updated 18/9/19
	Sgt Pepper evening	?	
	<b>Total In</b>	<b>57,139.80</b>	
Payments Out	Description	Costs Out (£)	Date
	Matt & Fiona 1st payment	1,210.40	20/5/18
	Matt & Fiona 2nd payment	3,468.36	20/6/18
	Made from Scratch payment	1,800.00	25/06/18
	Demolition & removal of Skywalk	1,000.00	16/7/18
	Tree cutting	2,312.00	4/10/18
	Bridget - Wheel barrows, water kans, plants etc.	156.52	7/10/18
	Julie - Banner	84.44	16/10/18
	Julie - Scooterhooks	219.56	16/10/18
	Julie - Paints, materials and masonry items	284.23	16/10/18
	Nick/Nadine - plants	237.52	2/3/19
	Made in Scratch 1st 2 payments for KS1	20,110.00	9/5/19
	Ed - Painting Equipment	111.69	4/6/19
	Made in Scratch Last 2 payments for KS1	20,110.00	19/6/19
	Julie - Shed	90.00	1/7/19
	<b>Total Out</b>	<b>51,194.72</b>	
	<b>Grounds balance</b>	<b>5,945.08</b>	@ 18/9/19

<b>Committed Funds 2019-20</b>	<b>Agreed</b>	<b>Allocated (£)</b>	<b>Spent (£)</b>
Ground works remainder (ongoing)	ongoing	5,645.08	
Gym equipment for inclusive movement programme	Private donation	1,700.00	1,700.00
Items from 2018/19 still to pay	various	500.00	
Totals		<b>7,845.08</b>	<b>1,700.00</b>
<b>Income 2019-20</b>			
Hold Up a Light royalties		690.86	
Interest		9.07	
School Lottery		158.30	
Charities Trust (payroll giving)		200.00	
Total		<b>1,058.23</b>	
<b>Summary</b>			
Current float		546.10	
Current Balance in FROGS Bank Accounts		17,397.39	
Credit with school		0.00	
<b>Balance after committed funds</b>		<b>11,798.41</b>	
Last update 18/9/19			